



Position Description

Good Sports Project Officer - Contract

Leisure Networks Association Inc

THE POSITION

Reports to:	Program Leader – Healthy Communities
Work location:	Colac Otway Shire/Surf Coast Shire based sporting clubs
Tenure:	Fixed Term from 23 rd Aug to 30 th June 2011 with extension subject to funding and negotiation. (This position is subject to a 3 month probationary period.)
Classification:	The position is a contract position with terms and conditions to be agreed with the successful applicant.
Remuneration:	\$200 per completed Good Sports Accreditation
Vehicle:	Personal vehicle and current driver's license required.
Targets - Hours of Work:	40 Good Sports Accreditations per annum. Estimated up to 30 hours per month.
Applications Close:	Friday 30 th July at 4:00pm

LEISURE NETWORKS

Leisure Networks is a progressive and responsive community development organisation in the Barwon Region of Victoria.

Leisure Networks is the Barwon Region Sports Assembly and is proud to represent the needs and aspirations of the sport and recreation, disability, community health and wellbeing sectors.

Leisure Networks supports:

- community sporting clubs, associations and local physical activity providers to enhance the delivery of active recreation opportunities and participation
- community development that results in more robust and healthy communities
- people with disabilities and all abilities to achieve their goals, aspirations and healthy lifestyles.

POSITION OBJECTIVES

To deliver the Good Sports Program with sporting clubs based in the Colac Otway Shire and Surf Coast Shire (target clubs to be identified). Program delivery includes all communications, contact and administration required to assist clubs in achieving accreditations within the Good Sports Program

KEY RESPONSIBILITIES AND DUTIES

- Achieve targets for clubs and accreditations
 - Implementation and coordination of the Good Sports program in their area
 - Attend club meetings and liaise with club representative
 - Provision of support to clubs participating in the program
 - Monitoring of the clubs participating in the program
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KEY SELECTION CRITERIA

SPECIALIST KNOWLEDGE AND SKILLS

- Effective communication skills across a wide range of audiences.
 - Knowledge and experience with community based sporting organisations.
 - Administrative skills including written and electronic.
 - High level of initiative, maturity and ability to accept and assume responsibility.
 - Current Driver's License and own vehicle
 - Experience in community development or health promotion.
 - A genuine desire to help community sporting clubs.
 - An understanding of the culture of alcohol in Australian sporting clubs.
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FURTHER INFORMATION

If further information is required, please contact Brooke Connolly on 0408009981 or brookegoodsports@hotmail.com

APPLICATION INSTRUCTIONS

Applications MUST address the key selection criteria and include qualifications and experience.

Applications should be marked "confidential" and sent to:

The Chief Executive Officer
Leisure Networks Association Inc
370 Moorabool Street
Geelong VIC 3220

Or emailed to: lnetwork@leisurenetworks.org